



NOTICE OF PRIVACY PRACTICES, PATIENT RIGHTS & RESPONSIBILITIES

Patient Rights & Privacy Practices

- ❖ Patients are treated with respect, consideration and dignity
- ❖ Patients are provided with appropriate privacy
- ❖ Patient information is treated confidentially and – except when required by law – patients are given the opportunity to approve or refuse the release of said information
- ❖ Patients, or their designee(s), are provided information concerning their diagnosis, evaluation, treatment and prognosis
- ❖ Patients are given the opportunity to participate in decisions involving their health care, except when contraindicated for medical reasons
- ❖ Patients may have available to them, at their request, information concerning the following:
 - Patient conduct and responsibilities (this document)
 - Service(s) available at Pacific Foot & Ankle Care by Dr. McGuire
 - Fees for service(s) and payment policies
 - Patient's right to refuse to participate in experimental research
 - Means for expressing grievances and suggestions to Pacific Foot & Ankle Care
- ❖ Patients have the right to refuse care and/or leave the facility, even against the advice of their doctor

Patient Conduct & Responsibilities

- ❖ Patients have the responsibility to provide accurate and complete information concerning their medical history
- ❖ Patients are responsible for asking questions when they do not understand what they have been told after their care.
- ❖ Patients are responsible for following the treatment plan established by their physician and other health care professionals
- ❖ Patients are responsible for their actions should they refuse treatment or refuse to follow recommendations/orders
- ❖ Patients are responsible for assuring financial obligations of their care
- ❖ Patients are responsible for being considerate of the rights of other patients and other office personnel